

Agenda

Overview and Scrutiny Performance Board

Tuesday, 25 June 2019, 10.00 am
County Hall, Worcester

All County Councillors are invited to attend and participate

This document can be provided in alternative formats such as Large Print, an audio recording or Braille; it can also be emailed as a Microsoft Word attachment. Please contact Democratic Services on telephone number 01905 844963 or by emailing democraticservices@worcestershire.gov.uk

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests** **OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Overview and Scrutiny Performance Board Tuesday, 25 June 2019, 10.00 am, County Hall, Worcester

Membership

Councillors:

Mr C J Bloore (Chairman), Mrs E A Eyre (Vice Chairman), Mr A A J Adams, Mrs J A Brunner, Mr A D Kent, Mrs F M Oborski, Mr P A Tuthill and Mrs R Vale

Co-opted Church Representatives (for education matters)

Bryan Allbut (Church of England)

Parent Governor Representatives (for education matters)

Vacancy (Secondary)

Agenda

Item No	Subject	Page No
1	Apologies and Welcome	
2	Declaration of Interest and of any Party Whip	
3	Public Participation Members of the public wishing to take part should notify the Head of Legal and Democratic Services in writing or by e-mail indicating the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case 24 June 2019). Enquiries can be made through the telephone number/e-mail address below.	
4	Confirmation of the Minutes of the Previous Meeting (To follow)	
5	Worcestershire Passenger Transport Strategy Public Consultation	1 - 16
6	Member Update, Work Programme and Cabinet Forward Plan	17 - 26

Agenda produced and published by the Head of Legal and Democratic Services, County Hall, Spetchley Road, Worcester WR5 2NP. To obtain further information or hard copies of this agenda, please contact Alyson Grice (01905 844962)/Samantha Morris 01905 844963 email: scrutiny@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website [here](#)

This page is intentionally left blank

OVERVIEW AND SCRUTINY PERFORMANCE BOARD 25 JUNE 2019

WORCESTERSHIRE PASSENGER TRANSPORT STRATEGY PUBLIC CONSULTATION

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to consider and agree comments on the draft Worcestershire County Council Passenger Transport Strategy 2019-2030 and consultation.
2. The Council's Transport Operations Manager has been invited to the meeting, along with the Cabinet Members with Responsibility.

Background

3. OSPB members will be aware that the Council's Directorate of Economy and Infrastructure is in the process of developing a new Passenger Transport Strategy for Worcestershire. An update on this process was provided to the Board on 24 May, a record of which can be found [here](#)
4. Subsequently, following agreement by Cabinet on 6 June, a public consultation is being undertaken with all stakeholders on the draft Strategy commencing on 13 June for a period of 13 weeks, the results of which will inform the recommended Strategy and development of policies to be considered by Cabinet in November 2019, with key areas covered including:
 - Home to School Transport;
 - Public Transport;
 - Community Transport;
 - Social Care Transport;
5. The draft Strategy, executive summary and consultation document are available on the Council's website:
<http://www.worcestershire.gov.uk/passengertransportstrategy>
6. As set out in the draft Strategy itself, the Council has developed a new Passenger Transport Strategy which complements the published Local Transport Plan 2018-2030 and is in line with the Corporate Plan.
7. The Passenger Transport Strategy will set out the general policies that will be delivered and will provide a methodology specifically on which to measure the requirement for bus services, the relative priority for delivering services and the threshold for funding bus services. In areas where conventional public transport cannot be provided, the Strategy will provide options for alternative types of provision.

8. The OSPB now has the opportunity to consider the draft Strategy, the consultation questions and plans, and how the Scrutiny Task Group findings have contributed.

9. Several Board members contributed to a Scrutiny Task Group on Bus and Community Transport Provision, which was presented to Cabinet on 6 December 2018, with the purpose of having input to the planned wider Review. The Scrutiny was prompted by broad concern about declining bus services and bus markets, and the impact on travel for school and work, social isolation and increasing congestion.

10. The Scrutiny Task Group Report and the Cabinet discussion of findings is available [here](#)

Purpose of the Meeting

11. The Board is asked to consider the information on the draft Strategy and plans for consultation, and agree:
- any comments it wishes to provide to the Cabinet Member with Responsibility for Highways on the consultation plans and draft Strategy; and
 - agree whether any further information or scrutiny is required at this stage.

Supporting Information

- Appendix 1 –Worcestershire’s Passenger Transport Consultation - the draft Strategy and consultation document are also available on the website: <http://www.worcestershire.gov.uk/passengertransportstrategy>
- Appendix 2 - Presentation

Specific Contact Points for this Report

Alyson Grice and Samantha Morris, Overview and Scrutiny Officers, 01905 844962/844963, scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

- Agenda and minutes of Cabinet on 6 June 2019 and 31 January 2019 - [here](#)
- Agenda and minutes of Cabinet on 13 December 2018 (Directorate report and Scrutiny Task Group report) - [here](#)
- Agenda and minutes of Overview and Scrutiny Performance Board on 24 May 2019 - [here](#)

Worcestershire's Passenger Transport Strategy Consultation

Background Information

Worcestershire County Council is consulting residents and stakeholders on the draft Passenger Transport Strategy in order to fully understand the contribution that these services make to the local economy, and their value in terms of community, health and well-being.

Your feedback will be analysed by Worcestershire County Council to inform the Strategy and a summary report will be published. This information will not contain anything which will identify you and will not be shared with a third party.

Please take a few minutes to complete this survey.

This survey will close on 13th September 2019

Q1 In responding to this consultation are you...

- Giving your own views..... (Please answer Q1a then go to Q2)
- Responding on behalf of someone else (e.g. a child or someone you care for)..... (Please read the instruction below and answer Q1a then go to Q2)
- Responding on behalf of a group of people or an organisation.....(Please skip to Q1b)

If you are answering on behalf of someone else please answer all the following questions from the perspective of the person you are responding for, i.e. give their age and outline their current travel arrangements when asked about "your" situation

Q1a Are you / the person you are responding for... (tick all that apply then skip to Q2)

- A Worcestershire resident
- Someone who works in Worcestershire
- Someone who regularly visits Worcestershire
- Someone who goes to school/college/university in Worcestershire
- A County, District or parish/town councillor
- An employee of Worcestershire County Council
- An employee of a passenger transport operator
- A parent of a pupil travelling to school/college using passenger transport

After answering Q1a please skip to Q2

Q1b What type of group or organisation do you represent?.....(after answering please skip to Q15 "Our Proposals")

- Commercial passenger transport operator
- Alternative passenger transport operator
- Public sector organisation
- Voluntary sector organisation, charity or community group
- Business or private sector organisation
- Other

Please specify your organisation in the box below

If you have answered Q1b and are answering on behalf of an organisation, please skip to Q15 "Our Proposals"

Q2 Are you..?

- Female
- Male
- Prefer to self describe
- Prefer not to say

If you prefer to self-describe, please describe in the box below

Q3 What was your age on your last birthday?

Q4 Please provide your postcode

Q5 Do you have a long-standing health condition or disability?

- Yes....(please go to Q5a)
- No.....(please skip to Q6)
- Prefer not to say(please skip to Q6)

Q5a Does this health condition make it more difficult for you to get out and about?

- Yes
- No
- Prefer not to say

Q6 Are you...?

- Employed
- Self-employed
- In full-time education at school, college or university
- Unemployed
- Retired
- Carer for family member
- Prefer not to say
- Other

If "Other", please specify below

Current Travel Patterns

Q7 How often do you travel by each of these transport methods?

	(Almost) daily	(About) 1 - 4 times a week	(About) 1 - 3 times a month	Less than once a month	(Almost) Never
Car / van	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Train	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Transport	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walk	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cycle	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Motorcycle	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If you use "Other" transport methods, please state which in the box below

Q8 Which bus services in Worcestershire do you use frequently?(If "NONE" please leave blank)

Q9 What type(s) of transport do you normally use for each of these journeys? Please tick all that apply

	Car / Van	Bus	Train	Community Transport	Walk	Cycle	Motorcycle	Other	N / A
Employment (eg, Travel to work)	<input type="checkbox"/>								
Education and Training (including School Pick Up / Drop off)	<input type="checkbox"/>								
Healthcare (including medical appointments)	<input type="checkbox"/>								
Shopping and Personal Business	<input type="checkbox"/>								
Social and Leisure activities	<input type="checkbox"/>								

If you use "Other" transport methods, please state which in the box below

Q10 How often do you use buses for the listed journeys?.....(If you do not use buses for a particular journey, please leave blank)

	(Almost) daily	(About) 1 - 4 times a week	(About) 1 - 3 times a month	Less than once a month
Employment (eg, Travel to work)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education and Training (including School Pick Up / Drop off)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Healthcare (including medical appointments)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shopping and Personal Business	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social and Leisure activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q11 If there was no bus service available, how would you travel to the following?.....(if you do not use buses for a specific journey, please leave blank)

	Car / van	Train	Community transport	Walk	Cycle	Motorcycle	Taxi	Family / Friend lift	Couldn't get there	Other
Employment (eg , Travel to work)	<input type="radio"/>									
Education and Training (including School Pick Up / Drop off)	<input type="radio"/>									
Healthcare (including medical appointments)	<input type="radio"/>									
Shopping and Personal Business	<input type="radio"/>									
Social and Leisure activities	<input type="radio"/>									

If you use "Other" transport methods, please state which in the box below

Q12 How often do you use trains for the listed journeys?.....(If you do not use trains for a particular journey, please leave blank)

	(Almost) daily	(About) 1 - 4 times a week	(About) 1 - 3 times a month	Less than once a month
Employment (eg, Travel to work)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education and Training (including School Pick Up / Drop off)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Healthcare (including medical appointments)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shopping and Personal Business	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social and Leisure activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q13 How often do you use community transport for the listed journeys?.....(If you do not use community transport for a particular journey, please leave blank)

	(Almost) daily	(About) 1 - 4 times a week	(About) 1 - 3 times a month	Less than once a month
Employment (eg, Travel to work)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education and Training (including School Pick Up / Drop off)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Healthcare (including medical appointments)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shopping and Personal Business	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social and Leisure activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q14 If you don't use passenger transport services, what would encourage you to use them? Please tick all that apply

- | | |
|--|--|
| <input type="checkbox"/> Better information on passenger transport | <input type="checkbox"/> Better or better connected routes |
| <input type="checkbox"/> Fares incentives / Cheaper fares | <input type="checkbox"/> Better safety |
| <input type="checkbox"/> More frequent services | <input type="checkbox"/> Nothing would encourage me |
| <input type="checkbox"/> More reliable services | <input type="checkbox"/> Other |

If "Other", please specify below

Our Proposals

Q15 To what extent do you agree or disagree with the following statements

	Strongly agree	Agree	Disagree	Strongly disagree	Don't know
Worcestershire County Council's aim should be to focus on meeting people's essential transport needs in the most cost-effective way.	<input type="radio"/>				
Transport solutions, including Integrated, Demand Responsive and Community Transport, can offer an alternative to traditional passenger transport services.	<input type="radio"/>				
Worcestershire County Council should not provide support for services for which there is little use.	<input type="radio"/>				

Q16 To what extent do you agree or disagree with the following statements relating to the Strategy?

	Strongly agree	Agree	Disagree	Strongly disagree	Don't know
The passenger transport network should be joined up (integrated) such as connecting to train services	<input type="radio"/>				
Home to School transport should be considered for integration with local bus services	<input type="radio"/>				
Worcestershire County Council should consider supporting new technology initiatives	<input type="radio"/>				
Worcestershire County Council should explore alternative and local transport solutions	<input type="radio"/>				
Publicity for Passenger Transport Services should be improved	<input type="radio"/>				
Infrastructure for Passenger Transport Services should be improved, such as bus shelters	<input type="radio"/>				

Q17 If you are giving your own views or responding for another person (not an organisation), what impact, if any, would the proposed Strategy have on your ability to access essential services?

- Improve access
 No difference
 Reduce access
 Don't know

Q18 To what extent do you agree or disagree with how we propose to decide if we financially support a particular bus service?

- Strongly agree
 Agree
 Disagree
 Strongly disagree
 Don't know / not sure

Q19 Overall, to what extent do you agree or disagree that our proposals would be a sensible way to spend Council funds to help make it possible for people to travel around Worcestershire on passenger transport when they need to?

Strongly agree

Agree

Disagree

Strongly disagree

Don't know / not sure

Q19a Please comment on your answer

Q20 Do you have any other comments, including on any other elements of the proposed Strategy?

Thank you for completing this questionnaire.

Please return it to your local library or tourist information centre or post to:

**Worcestershire's Passenger Transport Strategy Consultation
Worcestershire County Council
County Hall
Spetchley Road
Worcester
WR5 2NP**

This page is intentionally left blank

WORCESTERSHIRE PASSENGER TRANSPORT STRATEGY

June 2019

Worcestershire Passenger Transport Strategy

- The Strategy sets out Worcestershire County Council's vision for Passenger Transport
- It recognises that Passenger Transport plays a key part in supporting access to services
- This Strategy and consultation will provide an excellent opportunity for Worcestershire County Council to engage with residents, stakeholders, Local members and community and focus groups to identify and understand their needs and interpret this in how we deliver future provision.

Consultation

- After approval from Cabinet, the consultation is now Live for residents and visitors of Worcestershire and will run from Thursday 13th June to Friday 13th September 2019
- OSPB and Local Members can play a significant role in the consultation process
- We recognise a fully inclusive consultation exercise is key, therefore the Strategy consultation documents and questionnaire are available online
- Hard copies are available from Libraries and Tourist Information Centres
- We will be distributing information in towns and cities throughout the County and attending County Roadshows and events, to ensure inclusivity.

Key Objectives

To create an inclusive Passenger Transport Strategy

To provide a network which offers access to key services (Rural and Urban)

To ensure a sustainable network

Assessment of the impact of the Bus Services Act 2017

Where, when and how the Local Authority will determine subsidising services

Consultation Outcome

The results of the consultation will help define our Performance Management Framework Model which will evaluate the benefits of supporting services and how that support should be applied.

- Traditional Public Transport
- Alternative delivery model, such as;
 - ❖ Community Transport
 - ❖ Car Share Schemes
 - ❖ Dial A Ride
 - ❖ Minibuses
 - ❖ Community Buses

Any Questions...



OVERVIEW AND SCRUTINY PERFORMANCE BOARD 25 JUNE 2019

MEMBER UPDATE, WORK PROGRAMME AND CABINET FORWARD PLAN

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to:
 - (a) Receive an update on emerging issues and developments within the remit of each Member of the OSPB, including an update on each Overview and Scrutiny Panel and Task Group;
 - (b) Consider the 2018/19 Work Programme and consider whether it would wish to make any amendments;
 - (c) Consider the Council's latest Forward Plan to identify:
 - any items it would wish to consider further at a future meeting; and
 - any items it would wish to refer to the relevant Overview and Scrutiny Panel for further consideration.

Member Updates

2. In order to ensure that Members of the OSPB are fully informed about issues relating to scrutiny in Worcestershire, communication between Members is essential. To assist in this, it has been agreed that an item will be placed periodically on the OSPB agenda to enable each member to feed back on emerging issues and developments within their remit. This will also provide an opportunity to highlight possible future agenda items. Regard for the Council's statutory requirements in relation to access to information will be critical.

3. Board Members' areas of responsibility are as follows:

- Adult Care and Well-Being Overview and Scrutiny Panel – Juliet Brunner
- Children and Families Overview and Scrutiny Panel – Fran Oborski
- Economy and Environment Overview and Scrutiny Panel – Alistair Adams
- Corporate and Communities Overview and Scrutiny Panel – Adam Kent
- Health Overview and Scrutiny Committee (HOSC) – Paul Tuthill
- Crime and Disorder – Rebecca Vale
- Quality Assurance – Liz Eyre

4. As part of their role, it was agreed by the Strategic Leadership Team (SLT) that scrutiny lead members should receive regular briefings from the Directorates they are shadowing. These briefings, alongside the Forward Plan (see below), can be used to help identify any emerging issues that may be appropriate for future scrutiny. Recognising that work across the County Council is of interest and value to all OSPB members, the notes from these briefings (where produced) are available to all members electronically.

5. Members may also be leading scrutiny task groups. It will be important for Members of OSPB to be aware of how each scrutiny is developing so that they can fully consider the final report.

6. **Overview and Scrutiny Panel Chairmen are asked to feedback on:**

- **progress on the work of their Panels and any scrutiny task groups they are leading;**
- **key issues from the Directorate that may be appropriate for future scrutiny;**
- **performance information they have queries or concerns about;**
- **items in the Forward Plan which they consider may be possible issues to scrutinise; and**
- **any other issue which they feel is relevant/of interest to the OSPB.**

Work Programme

7. From time to time the Board will review its work programme and consider which issues should be investigated as a priority.

8. Worcestershire County Council has a rolling annual Work Programme for Overview and Scrutiny, which is agreed by Council on an annual basis. The last programme was agreed on 8 November 2018.

9. The main responsibilities of the OSPB are:

- Commissioning work for Scrutiny Panels
- Establishing Scrutiny Task Groups (agreeing Terms of reference and Reports)
- Advising on Council's Policy Framework ie Sustainable Community Strategy (if any), Corporate Plan, Children and Young People's Plan, Local Transport Plan, Youth Justice Plan, 'Act Local in Worcestershire' framework, such other plans and strategies as required by law to form part of the Policy Framework or which may be and have been adopted to be part of that Framework eg Corporate Plan, Budget
- Call-ins
- Designated by the Council as its statutory Crime and Disorder Committee and must meet at least annually.

10. The OSPB agreed to use a set of criteria (listed below) to help determine its scrutiny programme. A topic does not need to meet all of these criteria to be scrutinised, but they are intended as a guide for prioritisation.

- Is the issue a priority area for the Council?
- Is it a key issue for local people?
- Will it be practicable to implement the outcomes of the scrutiny?
- Are improvements for local people likely?
- Does it examine a poor performing service?
- Will it result in improvements to the way the Council operates?
- Is it related to new Government guidance or legislation?

11. The Board is asked to consider its 2018/19 Work Programme (attached at Appendix 1) and agree whether it would wish to make any amendments.

Cabinet Forward Plan

12. The Board will wish to consider any issues arising from the Council's Forward Plan which is attached at Appendix 2.

13. The latest version of the Plan (available at the time of Agenda despatch) is routinely considered at each meeting of OSPB.

14. The Board is asked to consider the Council's latest Forward Plan in order to identify:

- **Any items that it would wish to consider further at a future meeting;**
- **Any items that it would wish to refer to the relevant overview and scrutiny panel for further consideration.**

Supporting Information

Appendix 1: OSPB's 2018/19 Work Programme
Appendix 2: Forward Plan (as at 17 June 2019)

Contact Point for the Report

Alyson Grice/Samantha Morris, Overview and Scrutiny Officers
Tel: 01905 844962/844963
Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) there are no background papers relating to the subject matter of this report:

[All agendas and minutes are available on the Council's website here.](#)

This page is intentionally left blank

OSPB 2018/19 OSPB WORK PROGRAMME

Date of Meeting	Agenda Item(s)	Date of Last Report	Notes/Follow-up Action
25 June 2019	Passenger Transport Strategy and Consultation	24 May 2019	Presentation of the Strategy and Consultation – formal feedback from scrutiny
25 June 2019	Member Update, Work Programme and Cabinet Forward Plan		To be looked at monthly
24 July 2019	Crime & Disorder Annual Meeting		To be looked at annually
24 July 2019	Scrutiny Report: Family Front Door		
24 July 2019	Performance and In-Year Budget Monitoring - Feedback from Scrutiny Panels (Q4 – Y/E)	28 March 2019	To be looked at quarterly
24 July 2019	Refresh of the Scrutiny Work Programme	26 September 2018	To be looked at annually. Scrutiny Work Programme to be agreed by Council in September 2019
24 July 2019	Member Update, Work Programme and Cabinet Forward Plan		To be looked at monthly
30 September 2019	Performance and In-Year Budget Monitoring - Feedback from Scrutiny Panels (Q1)		To be looked at quarterly
30 September 2019	Member Update, Work Programme and Cabinet Forward Plan		To be looked at monthly
24 October 2019	Member Update, Work Programme and Cabinet Forward Plan		To be looked at monthly

Date of Meeting	Agenda Item(s)	Date of Last Report	Notes/Follow-up Action
28 November 2019	Performance and In-Year Budget Monitoring - Feedback from Scrutiny Panels (Q2 – half year)		To be looked at quarterly
28 November 2019	Member Update, Work Programme and Cabinet Forward Plan		To be looked at monthly
10 December 2019	Member Update, Work Programme and Cabinet Forward Plan		To be looked at monthly
January 2020	Budget Scrutiny: Update from Chief Executive and Leader on the budget proposals and feedback from Panel Chairmen Scrutiny Panels' discussions on the draft budget	January 2019	
May 2020	Worcestershire LEP	23 May 2018 24 May 2019	To be looked at annually
May 2020	Update on the Autism Pathway	28 February 2018 24 May 2019	To be looked at annually
	Member Update, Work Programme and Cabinet Forward Plan		To be looked at monthly

Date of Meeting	Agenda Item(s)	Date of Last Report	Notes/Follow-up Action
-----------------	----------------	---------------------	------------------------

Possible Future Items			
n/a	Commissioning work for Scrutiny Panels	As required	
n/a	Establishing Scrutiny Task Groups (agreeing Terms of reference and Reports)	As required	
n/a	Call-ins	As required	
n/a	Advising on Council's Policy Framework ie Sustainable Community Strategy (if any), Corporate Plan, Children and Young People's Plan, Local Transport Plan, Youth Justice Plan, 'Act Local in Worcestershire' framework, such other plans and strategies as required by law to form part of the Policy Framework	As required	

This page is intentionally left blank

FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR PERSON)

Forward Plan	Expected Date of Decision	Page No.
Adult Services Care and Support Services Direction of Travel Key Decision	11 July 2019	4
Balanced Scorecard and Corporate Risk Update – Quarter Four 2018/19 Performance Report	11 July 2019	5
Insourcing the Council's Customer Service Contact Centre Key Decision	11 July 2019	6
Libraries Re-Modelling Key Decision	11 July 2019	7
Organisational Redesign Key Decision	11 July 2019	8-9
Proposals for On-street Parking Charges – Worcester City Key Decision	11 July 2019	10
Quality of Utility Works on the Public Highway – Notice of Motion Key Decision	11 July 2019	11-12
Transfer of the Lifestyle and Behaviour Change Contract into the Section 75 Agreement <i>New Entry Key Decision – Cabinet Member Decision</i>	15 July 2019	13
Worcestershire Education Developer Contributions Policy <i>Key Decision – Cabinet Member Decision</i>	15 July 2019	14
New Model of Delivery for Medical Education Provision Key Decision	24 October 2019	15
Worcestershire Safeguarding Children Board Annual Report 2018/19	14 November 2019	16
'Called In' Decisions or Scrutiny Reports Potentially Key Decision	Within the plan period	17
Notices of Motion Potentially Key Decision	Within the plan period	18

All entries will be for decision by Cabinet unless otherwise indicated

This page is intentionally left blank